BICSI ICT Forum
Presenter Application

BICSI is seeking presenters to participate in a day long event. We are looking to hear from industry leaders and explore the economic impacts that drive system improvements and installations through roundtable discussions and vendor demonstrations and table talks. Topics to include:

- Industry trends, new technology, and where the industry is headed
- Design and installation best practices
- Industry effects on hardware, software, and structured cabling

Please complete the information requested below and submit along with it an abstract/presentation description and learner outcomes. If you would like to submit a proposal for more than one session, a separate application is required. Submission of presenter application does not guarantee acceptance of presentation. A review of all applications will be required and presenter will be notified within 10 business days of submission. You may submit one presentation for multiple locations as listed below. Please make sure to select each event below at which you are interested in presenting.

All technical presentations must comply with BICSI Guidelines and Agreement. The deadline for PPT submissions is 30 days prior to the meeting. The required presentation format is a 45- to 60-minute session. Accepted proposals will require submission of a copy of the presentation for use on the BICSI website and continuing education credit assessment.

BICSI ICT Forums *(check all that apply)*
- ❑ ICT Forum – South-Central, Thursday, 5 December 2024 | Albuquerque, NM
- ❑ ICT Forum – North-Central, Thursday, 27 March 2025 | Warren, MI
- ❑ ICT Forum – Southeast, Thursday, 24 April 2024 | Tampa, FL
- ❑ ICT Forum – Southeast, Tuesday, 6 May 2025 | Raleigh, NC

Sample Agenda
7:30 a.m. Registration, Continental Breakfast, and Vendor Displays
8:00 a.m. Welcome, Introductions, and BICSI Overview
8:15 a.m. Roundtable discussion – Installer/Technician/Designer
9:15 a.m. Technical Presentation
10:15 a.m. Break and Vendor Displays
10:45 a.m. Technical Presentation
11:45 a.m. *"What's New, What's It Do?"* Presentations on New Products
or Services
12:30 p.m. Lunch and Vendor Displays
1:30 p.m. Technical Presentation
2:30 p.m. Break and Vendor Displays
3:15 p.m. Technical Presentation
4:15 p.m. Q&A and Closing Remarks

Return this completed form with all requested materials to:
Email: conferencedept@bicsi.org | **Fax:** 1-813-971-0286 | **Mail:** BICSI, 8610 Hidden River Pkwy., Tampa, FL 33637

Please provide contact information for presenter(s). A BICSI Presentation Guidelines and Agreement will be sent to each presenter listed below. It is important that each presenter sign the Agreement and comply with all deadlines and requirements for the Technical Presentation.

PRESENTER No. 1

First Name	Last Name	Job Title

Phone Number	Mobile Number	Email

Speaker Experience Level: □ Master   □ Advanced   □ Beginner

Company Name

Address	City	State/Province	Country

Telephone   Email Address

PRESENTER No. 2

First Name	Last Name	Job Title

Phone Number	Mobile Number	Email

Speaker Experience Level: □ Master   □ Advanced   □ Beginner

Company Name

Address	City	State/Province	Country

Telephone   Email Address

Presentation Topic

Presentation Title

Presentation Method: ☐Lecture ☐Interactive/Group Discussion ☐Other, please explain:

Has this presentation been given previously at a BICSI Conference or other meeting? ☐No ☐ Yes
    If yes, please explain: _____

Abstract/Description:

Learner Outcomes:

SPEAKER BENEFITS

Speakers will contribute to the advancement of their profession and gain visibility and recognition as leaders in the industry. Speakers will also receive a complimentary Forum registration.

Signature: _____ **Date:** _____